



SCHHCC STAFF/BOARD MEETING
February 24, 2026, at 1:00 p.m., Hidden Cypress

In attendance: Bill Altman, Jeff Hoffman, John Meeker, Joanne Connell, Sherry Conrad, Brian Osgood, Susan Dobbs, Jim Bowden, Tom Lovelidge, Dennis Shea, Mark Davis (via Zoom), Kathleen Baine

Note: Jerry Jeffrey resigned from Sky Watchers SIG. Jeff Hoffman is the new SIG lead. Everyone recognized Jerry for his long service.

President's Remarks: Sherry Conrad

Welcome to our February staff meeting. Thank you for including this in your afternoon schedule. We discussed sending email to the entire membership when someone passes away. We decided to just send flowers or a donation when an officer passes away.

Secretary's Report Kathleen Baine

Motion to approve minutes January staff meeting by: JoAnne Connelley; seconded by Jim Bowden.

Vice President: Jim Bowden

Tom Lovelidge's tenure as treasurer ends at the end of 2026. Jim wants to start

looking for a replacement soon. Kathleen Baine's tenure as secretary also ends. Tom wants to do an inventory with Brian this summer so that it is current for his replacement.

Treasurer's Report: Tom Lovelidge
(published at the end of these minutes).

Committees

Social Committee: Chris Chase, Lori Fritzky.

Appreciation Dinner:

Lunch Lady is doing a Lowcountry boil thanks to Lori and Kathleen Dennis. Mike Sweet is the entertainment. Thanks to Mark Davis.

Brenda said her plans for decorations are:

- 24 round colored tablecloths to compliment the banquet tables
- 8 banquet birthday-themed tablecloths for food tables and registration tables.
- A banner for the stage.
- Will use the "bursts" with the stars as centerpieces.

Next meeting will be March 2nd at the computer club at 10:00 a.m., to finalize the event.

(Brian) We still need the lists of volunteers to invite. We have received the list of Class Assistants, Monitors, Instructors, the Facility Team and AV team. We still need the rest.

Interior Decor: John Meeker

The new "Code of Conduct" poster has been put at the entry to the classroom. If you have any suggestions on where it might be more effective, please let me know.

SIG Reports

Apple: Noah Rosenstein/Toni Valenstein/Leslie Foster

Due to scheduling problems, we had to cancel our February monthly meeting. We are set for March-May and are pleased with the overall turnout over the past five months. Special thanks go to Brian Osgood, who helps when we Zoom our programs.

Genealogy: Jim Bowden/Susan Dobbs

The next Genealogy SIG meeting will be on March 5th at 7:00 p.m. Jan Alpert, DNA expert, will speak on "Let Your DNA Matches Speak for You" at the Hidden Cypress CH, Santee Room. The next Help session will be on Feb. 25th, March 11th and 25th, starting at 6:30 p.m. Susan taught an Ancestry class last week and will teach again next month.

Computer Club Hour: Bill Altman

Here is the current schedule for 2026.

<u>Date</u>	<u>Location</u>	<u>Topic</u>
Feb 27	Pinckney Hall	CoPilot and Others
Mar 13	Pinckney Hall	Chromebook Overview
Mar 27	Pinckney Hall	Tracking Your "Stuff"
Apr 10	Pinckney Hall	AI is Here: What It Means for You
Apr 24	Pinckney Hall	Build Your Own AI Research Assistant with Notebook LM
May 8	Pinckney Hall	Free Version of Microsoft Office

Facebook: [SCHH Computers, Tablets, and Smart Phones](#)

Microsoft: Dennis Shea/Maureen Kilcoyne

Carl Scheitrum presented PC Manager in February. Ron Snyder will present AI Deep Dive in March. We are actively soliciting presenters for future meetings.

Skywatchers: Jerry Jeffrey. Jeff Hoffman and Harry van Beetz have volunteered to assist Jerry with Skywatchers.

Standing Committee Reports

Education: Mark Davis/Laura Giovanetti

We offered 13 sessions in February with a total of 167 participants! March classes are filling in. Currently, six classes are scheduled. We will send another notice to instructors to add classes. There are still over 20 slots available. Most are in the last two weeks of the month, where no classes are currently listed.

Facilities: Brian Osgood

The two main items to report are:

- The cabinet under the table next to the monitor's station has been replaced. The lock on the old cabinet had worn out and was not replaceable. This is the replacement:



These locks can be replaced.

- The other change is an attempt to deaden the sound coming from our neighboring club, Table Tennis. When they get rowdy during a class it is very distracting. I'm working on closing off under the door, and attaching acoustic tiles to the door. Since this was started on a couple of assumptions, I just purchased one box of tiles. Since it is working, a second box has been purchased. The door looks like:



Membership: Stu Mace

On January 15, 2026, 683 individuals who had yet to renew their memberships for 2026 were removed from the membership list. Since that date, 176 individuals have renewed their memberships or joined for the first time. Currently, there are 3,128 members of the Computer Club.

SIG membership is as follows:

Apple - 1,792

Microsoft - 1,381

Genealogy - 582

Sky Watchers - 355

Monitors: Bertha Fudgen

One new monitor trained by Sherry Conrad in the past month.

General Membership Meeting Programs: Bill Altman

Here is the last presentation for this season.

Mar 26	Jason Klempner	Wearable Technology for Health Monitoring
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Publicity/Communication: Bonnie Potter/Mark Davis

Bonnie has been busy creating graphics for the Save the Date & Sign-up emails for our Volunteer Party. Bonnie created a poster for our “Code of Conduct,” poster. I have been assisting her with feedback on her projects.

Website Review/Revise Report: Mark Davis

I worked with Brian to receive access to the “Paid Home Help,” adding information for Laura Giovanetti and standardizing the format for each of the listed helpers.

Treasurer’s Report:

2026 Treasurer's Report: [Click Here](#)

Our opening balance for the period was \$41,971. We had Membership dues of \$2,845, Educational class fees of \$180 and Open Room Cash sales for \$682, resulting in \$3,707 of income for the month. In February we spent \$93 in Administrative costs mainly for three \$25 gift cards won by members for providing their participation in the election of 2026 Computer Club Officers. Facility expenses were \$840, mainly attributable to Printing supplies of \$587 and software expenses of \$203. In our SIG area we had Genealogy expenses of \$230 made up of Subscription renewals of \$80 and a Speaker Honorarium of \$150. Total expense for the period was \$1,163, resulting in a final ending cash

balance of \$44,515. The adjusted cash balance of \$77,582 includes our certificates of deposit in the amount of \$33,067.

Schedule a date prior to September 30th for Inventory
Applicant for 2027 Treasury position

Ongoing Business

Procedures Manual: Nothing was done on this project this past month.

Club Survey 2026: Mark/Sherry

The survey is complete. Sherry compiled the data for questions 5 - 11 of the survey and Mark will be distributing the other data that is specific to a group. The data for questions 5 - 11 was distributed to the full staff on February 23.

Noise from Table Tennis: (Addressed under facilities report)

New Business:

Several of our active volunteers have passed away recently and a discussion among one of the Computer Club committees ensued about how we should communicate their passing to the members of the club. Through this committee discussion, some good ideas were shared about how we might make the membership aware of their passing but I want this to be a staff decision. Currently, when a club volunteer passes away, I have been contacting the coordinator of the small group(s) within the club which I have been told the individual was volunteering so the coordinator could pass information along to members of their small group.

Recognizing members when they pass away raises several questions that I would like us to discuss and reach a decision about:

Should the club make a donation to another organization in memory of this individual? There are often one or two organizations listed to which donations are suggested in memory of the individual.

- The donation guideline for clubs from the CCR&P (January 2026)

is as follows:

5.5 CLUB CONTRIBUTIONS AND DONATIONS:

Club financial programs are developed to ensure basic self-sufficiency. With few exceptions, club income should not greatly exceed expenses (operating expenses and capital requirements), resulting in a net operating gain. Where revenues do exceed expenses, the net gain should be used to foster continued club growth and activity. Clubs who generate sizable net gains should be sensitive to this philosophy by allocating their excess to the club (first), the Community Association (second) and to community service organizations (third). Community Service Organizations shall be operating under IRS code 501(c) 3.

- The CC 100 form would need to be completed for each donation made (available on the Sun City Hilton Head website > Community Library > Forms.)

Should we notify the full membership, acknowledge the volunteer's contributions, announce memorial service and share donation suggestions or share the online obituary which may include this information?

- Many volunteer positions in the club are behind the scenes and the full membership doesn't know the individual doing the task.
- Face-to-face contact does occur between members, monitors, helpers and instructors; however, it is still only a small percentage of our membership who knows the name of the volunteers he/she worked with in the computer room.
- When someone is grieving, the last thing they need is to feel slighted by the Computer Club because someone else's spouse/partner was recognized and their spouse/partner was not.

Ideas for recognizing volunteers who pass away:

- Send an email to the full membership beginning with "In Memory

of . . .”

- Create an “In Memory” blog on the website. This could include a short post describing the individual’s contributions to the club and a link to their on-line obituary. Having a link to the on-line obituary should help to avoid privacy issues. It would be a way of remembering them that the whole club would have access to.
- Create a line item in the budget titled “Sunshine Fund” or “Caring Fund” and seed it with \$500. Three members could make the decision on how and when to disburse monies (President, Treasurer, Non-Board Member)
- One Sun City neighborhood donates \$50 to Staying Connected when someone in the neighborhood passes away.

Meeting Dates for 2026: Sherry

Note: Due to room availability, some meeting dates are not the usual 4th Tuesday (staff meetings) or 3rd Thursday (general meetings) days of the week.

- General membership meetings will be in Pinckney Hall on 3/26 (4th Th), 9/17, 10/22 (4th Thursday), 11/17 (3rd Tuesday).
- Staff meeting reservations are for 1:00 p.m., in the Coosaw River Room in Hidden Cypress on 3/24, 4/28, 5/26, 6/23, 7/28, 8/25, 9/23, 10/28, and 12/1.

Our next Board meeting is on March 24th, at 1:00 p.m., in the Coosaw Room in Hidden Cypress

A motion to adjourn the meeting was made by Brian Osgood; seconded by Bill Altman. Meeting adjourned at 2:00 p.m.

Respectfully submitted,

Kathleen Baine
Secretary