



SCHHCC STAFF/BOARD MEETING
October 28, 2025, at 1:00 p.m., Hidden Cypress

In attendance:

President's Remarks: Sherry Conrad

Thank you all for giving up your afternoon to attend our meeting.

Secretary's Report: Kathleen Baine

Motion to approve minutes of the September 28 staff meeting by: Tom Lovelidge, seconded by Brian Osgood.

Treasurer's Report: Tom Lovelidge
(published at the end of these minutes)

The proposed 2026 budget will be sent to the Computer Club membership prior to the November 20 general membership meeting so they may review it and ask questions regarding the budget at that meeting.

Social Committee: Chris Chase, Lori Fritzky

The following was reported to the members who attended our last General Meeting:

The Computer Club Holiday Party is set for December 6, with all elements in

place, thanks to a very able crew. Our caterer is The Lunch Lady, who will provide an appetizer table, plated salad, buffet station with a varied menu to accommodate most dietary restrictions, rolls and butter, and dessert. Decorations are being handled by our talented Brenda Sommerfeld, who is using a winter/snowflake theme, and will make sure our venue is beautiful and festive. Kathleen Dennis has arranged for Mike Morris, the Piano Man, to entertain us. Sign in, set up, take down and graphic design are in good hands with Kathleen Baine, Pat Lindvail, Bonnie Potter, and of course, Mark and Brian. Our Commander-in-Chief, Chris Chase, will make sure it all comes together!

SIG Reports

Apple: Noah Rosenstein/Toni Valenstein/Leslie Foster

Our Monday SIG meeting featuring Bob Kampworth was very well attended. Help remains busy. We need someone to take Catherine Tracy’s place with Apple Notes. I will continue sending a short Monday Newsletter.

Genealogy: Jim Bowden/Susan Dobbs

Our next meeting is on Thursday, November 6th and will feature a member, Tom Sharkey, talking on Family Search and the Full-Text Search feature. Due to the holidays, we will only have one Help Session on November 12th. Susan taught a class last week and has another intro class scheduled for November 19th.

Computer Club Hour: Bill Altman

Here is the current schedule for 2025-26.

<u>Date</u>	<u>Location</u>	<u>Topic</u>	
Nov 21	Pinckney Hall	What to look for when buying a new computer	
Dec 12	Pinckney Hall	Technology and Gadget Swap	
Jan 9	Pinckney Hall	EV Update	

<u>Date</u>	<u>Location</u>	<u>Topic</u>	
Jan 23	Pinckney Hall	Video Security	
Feb 13	Pinckney Hall	Keep It, Find It, Share It: Personal Digital Archiving in the AI Age	
Feb 27	Pinckney Hall	CoPilot and Others	
Mar 13	Pinckney Hall	Chromebook Overview	
Mar 27	Pinckney Hall	Tracking Your “Stuff”	
Apr 10	Pinckney Hall	AI is Here: What It Means for You	
Apr 24	Pinckney Hall	Free Version of Microsoft Office	
May 8	Pinckney Hall	Build Your Own AI Research Assistant with Notebook LM	

Facebook: [SCHH Computers, Tablets, and Smart Phones](#)

Interior Decor: John Meeker

The posters/pictures are hung. We have received a few positive comments. I plan to move them around once a month. If you have a picture that you would like to share (not for sale) with the Club, please contact me.

Microsoft: Dennis Shea/Maureen Kilcoyne

We continue to recruit Speakers for pending meetings.

Skywatchers: Jerry Jeffrey.

My attendance at this staff meeting is unlikely due to a medical appointment. Our October 14th meeting was well attended with lots of questions. DUE TO PERSONAL TRAVEL AND OTHER PERSONAL CONSIDERATIONS BOTH THE NOVEMBER AND DECEMBER SKYWATCHERS MEETINGS HAVE BEEN CANCELLED. I have transitioned from GOOGLE Groups with the help of Noah to islc as my member communications mechanism.

Standing Committee Reports

Education: Mark Davis/Laura Giovanetti

Fall Classes have started. We have 10 classes in October with about 100 people

registered. We are looking ahead to November and December and encourage our members to register and/or volunteer to teach a class. Four new instructors have come forward in the past few weeks. We have been providing them with information on setting up their classes. Laura provided training on equipment setup in the classroom to CAs and new instructors.

In late September, Mark was notified that the Add-on we've been using to limit the number of members signing up for a class became obsolete, with no plans to update it for use with Google Forms. It was a free Add-on. At that time, Mark searched for a new Add-on to use. He found Form Pal, which it was labeled as "Free," was only for a 30-day trial period. On October 15th, the Add-on used with Google Forms expired. As soon as this was discovered by Sue Spence, Mark went back into Google Add-ons and dug deeper into the available options. All of them were labeled free when digging had 30-day trial periods and didn't have as good of ratings as Form Pal. At that point, Mark purchased a one-year subscription for \$21.00. It will be renewable on Oct. 15 each year. Mark will send a receipt to Tom Lovelidge for reimbursement.

Facilities: Brian Osgood

The only Windows 10 system remaining in use in the club facility is the one in the instructor's podium. I'm planning on seeing if it is eligible for the MS Extended Security Updates program. If it is, then we are OK to run it for another year.

We're working on a replacement for the monitor's cabinet. Looking at a little different design that will be more cost effective and maintainable.

While folding brochures for the club fair it was suggested that we purchase a folding machine. It was discussed briefly and it turns out that Les Briney has one in a closet. Having used one, his opinion is that we don't want to own one, but we can borrow theirs.

The TV is working. Connections to it go through the 8-port KVM on the instructor's station. It is currently running at 1920x1080 60fps since that is all the instructor's monitor and the student stations can handle. The monitors also can not run 1920x1080 30fps or it would be a simple fix.

When we purchased the TV, we also signed Noah up for a Best Buy credit card (my credit reports were frozen). By doing that, he received rebate coupons based on our TV purchase. We just purchased a Brother MFC-L2900DW monochrome laser printer for instructor use in the classroom (for <\$5).

Membership: Stu Mace

We have now entered week 9 of our membership renewal season. Since September 1, a total of 1,800 members have renewed their memberships, and 184 new individuals have joined, bringing the overall total to 1,984.

As of today, the Club's total membership stands at 3,604. At this time last year our total membership was approximately 3,586.

Monitors: Bertha Fudgen

Sherry Conrad trained 3 new monitors this month. A manual for monitors is at the monitor's desk.

General Membership Meeting Programs: Bill Altman

Here is the schedule for 2025-26.

Nov 20	Toni Valenstein	Streaming Basics
Jan 15	Kathy Turco	IRS 2025 Tax Filing Season: Go Electronic (Kathy)
Feb 19	Bill Altman/Jason Klempner	Wearable Technology for Health Monitoring
Mar 26	Toni V/	Scams

Publicity/Communication: Bonnie Potter/Mark Davis

Bonnie designed and Chris Chase & the Social Committee used her graphic for Save the Date. Brian sent out to our members on Monday evening.

Website Review/Revise Report: Mark Davis

Whatever is reported to Bud, Brian, or me. We try to answer the question or

solve the issue as quickly as possible. In some cases, it may take a few days to resolve the problem through GoDaddy. Overall, the website is functioning well.

Treasurer's Report: Treasurer's Report Details as of September 30, 2025:

Treasurer's Report: [Here](#)

The cash balance at the start of September was \$27,201. We had receipts of \$1,270, of which \$820 was for membership dues and \$450 from holiday party receipts. Expenses for the period were \$2,709. Of that expense, Facility expenses were \$2,241, and were mainly attributable to printing supplies and the purchase of a new Theater Screen in our computer club room. The ending operating balance for the period was \$25,762. In addition, we have two CDs for \$32,677.

2026 Budget Worksheet [Click here](#)

Attached is the proposed budget for discussion.

In this worksheet, I have presented schedules for membership estimates, social events, education revenues, and costs associated with the aforementioned.

I have shown our year-to-date expenses and then estimated for the last quarter of 2025. I then showed a comparison between our actual expenditures for 2024 and estimated year-to-date expenses for 2025 with the proposed 2026 budget. I believe this will give you a starting point for discussion.

Motion to approve 2026 proposed budget by: _____, Seconded by _____.
Approved by _____. It will be presented to the membership at the November 20th meeting; we'll take questions at the meeting. An electronic vote will be held following the meeting. See **Update** below.

Budget Update November 3rd from President Sherry Conrad:

Following discussion at our Oct 28 staff meeting, the suggested adjustments were made to the proposed 2026 budget and it was sent electronically to the board members for a vote. On Friday, October 31, Kathleen Baine moved that the proposed 2026 budget be approved. Bill Altman seconded the motion. The motion was approved.

New Business

The November staff meeting has been moved to December 2 at 1:00 since the week of our usual meeting date is Thanksgiving.

An individual who recently took a class indicated that the chairs in the classroom didn't provide much support for someone with back issues. The facilities committee discussed this at their most recent meeting, but no decision was made because comfort varies with every body type, height and weight, so choosing one chair that is comfortable for everyone is very difficult. Both the seat and back can be adjusted on the current classroom chairs. There is one ergonomic chair in the open room that could be used during classes. Instructors may need to encourage anyone with back issues to adjust the chair prior to the class and also feel free to stand periodically during the two-hour class.

Vseebox (Bill Altman)-boxes are sold for approximately \$300. It streams basically copyrighted information. The box is not illegal but the software and what is viewed may be illegal. Bill asked for permission to demonstrate the box at an upcoming lecture on Cutting the Cord. Bill will discuss but will not demonstrate.

Old Business

- Club Fair Wrap-up - [Click here](#)
- 2026 Election of Officers - Ballot has been sent to the membership and voting continues until 9:00 p.m., October 31st. A reminder email will be sent three or four days prior to the end of the voting period.

Meeting Dates for 2025: Sherry

- General membership meetings will be in Pinckney Hall on 11/20. The mini club fairs will be at 2:15 p.m., and the meetings at 2:30 p.m.
- Staff meeting reservations are for 1:00 p.m., in the Coosaw River Room

in Hidden Cypress on 12/2. The room is available to us at 12:30 p.m.

Meeting Dates for 2026: Sherry

- General membership meetings will be in Pinckney Hall on 1/15, 2/19, 3/26 (4th Th), 9/17, 10/22 (4th Thursday), 11/17 (3rd Tuesday).
- Staff meeting reservations are for 1:00 p.m., in the Coosaw River Room in Hidden Cypress on 1/27, 2/24, 3/24, 4/28, 5/26, 6/23, 7/28, 8/25, 9/23, 10/28, and 12/1.

Our next Board meeting is on December 2nd, at 1:00 p.m., in the Coosaw Room at Hidden Cypress. Please note the change of week due to Thanksgiving.

A motion to adjourn the meeting was made by Brian Osgood; seconded by John Meeker.

The meeting adjourned at 2:25

Respectfully submitted,

Kathleen Baine
Secretary

Attachment:

Membership Recruitment and Club Fair Recommendations

September 1:

- Send the Membership Renewal letter to current members encouraging them to renew their 2026 memberships.

September 15:

Send a follow-up letter informing members of changes to Club Fair procedures:

- Renewals **will not** be accepted during the Club Fair.
- Membership renewal opportunities will be available **before and after** the September 18 General Meeting.
- Renewals can also be completed in the Club Room on Monday afternoon, October 5, and Tuesday afternoon, October 6.

September 18 (General Meeting):

- Provide 3–5 stations, 30 minutes before and after the General Meeting, for new and renewing members to complete their 2026 membership applications.
- Include one station for members to check their membership status.
- Distribute business cards with instructions on joining or renewing memberships.
- Announce that membership assistance will be available in the Club Room on Monday morning, October 6, and Tuesday afternoon, October 7.

October 4 (Club Fair):

- Have a staff member available to check membership status.
- Have 3-5 staff members assist new members in completing the membership application form.
- Distribute business cards with instructions on joining or renewing memberships.
- Display a sign indicating that membership assistance will be available in the Club Room on Monday afternoon, October 6, and Tuesday afternoon, October 7.

October 6 (Monday Afternoon):

- Assign an additional monitor in the Club Room to assist new and renewing members with completing applications.

October 7 (Tuesday Afternoon):

- Assign an additional monitor in the Club Room to continue assisting members with their applications.