



SCHHCC STAFF/BOARD MEETING
March 25, 2025, at 1:00 p.m., Hidden Cypress

In attendance: Sherry Conrad, Susan Dodsen, Jim Bowden, Brian Osgood, Tom Lovelidge, Mark Davis, Bertha Fudgen, Kathleen Baine.

President's Remarks: Sherry Conrad

Welcome to this afternoon's meeting. Thank you for finding time in your schedule to come. We have a full agenda so let's begin.

Secretary's Report: Kathleen Baine

Motion to approve minutes of February staff meeting by Tom Lovelidge:
Seconded by Brian Osgood. Approved by all.

Treasurer's Report: Tom Lovelidge

(published at the end of these minutes)

Social Committee: Diane McKinnery

The Volunteer Appreciation Party will be on Saturday, April 26, 2025, in Pinckney Hall, from 5:30 to 8:30. Brian will pull volunteer names to send a Save the Date email to volunteers.

SIG Reports

Apple: Noah Rosenstein/Toni Valenstein/Leslie Foster

Filippo Beghelli Hilton Head CC will present "PRACTICAL AI" on Monday, April 21. Help has been very busy. The 12 new Mac Minis are working well in the classroom. The older iMac in the open room at seat 2-3 was retired and a Mac Mini was placed in its place. All systems are running the newest software.

Genealogy: Jim Bowden/Susan Dobbs

Our next meeting is on Thursday, April 3rd at 7:00 p.m. Two of our members, Tom Sharkey and John Meeker, will be speaking on Military Records and on Fold3. Help Sessions will be on April 9th and 23rd from 6:30 - 8:30 p.m. Susan taught on Ancestry yesterday and will teach another class in April.

Computer Club Hour: Bill Altman

The remaining CCH sessions.

Mar 28	Pinckney Hall	Staying Safe Online	Noah Rosenstein
Apr 11	Magnolia Hall	Google Script	Tom Dodrill
Apr 25	Pinckney Hall	SunCity TV	Georgia Lash
May 9	Pinckney Hall	Travel Apps	Chris Knotts

Facebook: [SCHH Computers, Tablets, and Smart Phones](#)

Microsoft: Dennis Shea/Maureen Kilcoyne

Chick Hundley will conclude our meeting schedule for the first half of 2025. He will present "Transitioning a PC to a Chromebook." We are soliciting presenters for the Fall meetings.

Skywatchers: Jerry Jeffrey

Our meeting on the 11th was well attended (31 attendees). There were lots of good questions. The meeting for April will be on the 8th. The subject will be "The Effects of Climate Change on Astronomy Over the Next Several Years."

Standing Committee Reports

Education: Mark Davis

In February, we offered 18 classes with an attendance of 217 members. This month we are offering 18 classes; however, three have been canceled due to not reaching a minimum of four members registering. At this point in April, we have 12 class offerings covering a wide variety of subjects.

Facilities: Brian Osgood

The six new Mac Minis have been received and installed. The classroom is up to date with Macs.

We have one PC in the Open Room that is still running Deep Freeze but has lost a lot of the setup that we do to our systems (background, default browser, bookmarks, tabs). Not sure how it happened unless it was done by a MS update. It is one of the Windows 10 systems that was going to be replaced with a Windows 11 system, so waiting until it gets replaced.

The replacement VHS to DVD unit was received and installed, along with a small TV from God's Goods. That setup is working again.

We have also purchased some double-headed USB-A and USB-C, USB drives and USB adapters for the display case. The drives are still \$5 and the adapters are \$1. The new drives are 64GB USB 3-speed drives. The 32GB drives that we still have a few of were marked down to \$4.

Both document cameras failed during a CCH presentation. The newer one that gets used routinely in the classroom apparently had a bad USB power supply or cable. With a new supply and cable, it worked plugged in anywhere except the instructor's station. The older camera has a bad power connector and only worked if the connector was held in just right, anywhere except the instructor's station. Determined that the extension cord at the instructor's station was worn out and has been replaced with an outlet strip. Purchased a new document camera, which will go into service this evening. The power connector on the older camera is not repairable. It will be recycled.

Membership: Stu Mace

Currently, there are 3,130 members of the Computer Club. At this time one year ago, there were 3,090 members for an annual increase of 40 members.

SIG membership is as follows:

Apple - 1688

Microsoft - 1269

Genealogy - 630

Sky Watchers - 365

Monitors: Bertha Fudgen

There is nothing new to report with the monitors. We continue to have MOST shifts covered. Usually, when there is no official monitor scheduled, there is a monitor using the room who will agree to keep the room open until the next monitor arrives or until they have to leave.

General Membership Meeting Programs: Bill Altman

No more General Meetings until next September 18th. We need to convene the committee to start planning for next season.

Publicity/Communication: Bonnie Potter/Mark Davis

Bonnie continues to generate graphics for our New Website, SIGs, and Party announcements. Her creativity and skills are appreciated by everyone she works with.

Website Review/Revise Report: Mark Davis

The committee was slowed down when it was discovered that our Secretary's minutes and Treasurer's reports needed to be posted for four and seven years, respectively. Since most of our Treasurer's reports are now incorporated into the Secretary's minutes, we must make them available for seven years to CAM/Lifestyles. Bud Brooks has been working on a way to preserve these records and make them available on the New Website. The committee will meet again to determine an appropriate transition date to move our Practice site to SunCityCC.org.

The current thought is mid-April.

Walk-in Help Program: Tom Lovelidge

Help has been very responsive to our needs

Treasurer's Report

Treasurer's Report Details as of 3/25/2025

Our opening balance for the month of March was \$34,507. Revenue received for the period was \$3,962, made up of \$3,260 for membership dues, \$555 for education classes and \$237 for open room cash. We also had a \$90 adjustment in holiday party receipts. Expenses for the period were \$854 and mainly attributable to non-capital hardware of \$346 and printing supplies of \$308. The balance at the end of the period was \$37,615. Our two certificates of deposit amounted to \$31,654, bringing our available balance to \$69,269. The Computer Club will have a financial audit on April 10, 2025.

2025 Treasurer's Report: [Click Here](#)

Old Business

- **Update on the Money Talks Club's effort to find officers for 2026 and their possible desire to become part of the Computer Club: Jim Bowden. Update 3/25 - Jim will research with Palmetto Commons and report again if Money Talks can be a SIG of the Computer Club.**
- **Sherry - At the February staff meeting, we discussed the guidelines for managing video recordings of meetings and classes. To make this process more transparent, we would like the staff to be aware of how the video recordings are currently being managed:**

Guidelines for Managing Video Recordings of Meetings and Classes

General Membership Meetings, SIG Meetings Process

Meetings outside the club (where WIFI quality may not be good):

- Video recorded locally

- Upload the video to cloud storage where it can be shared. This can be Google, Microsoft or YouTube.
- Obtain slides from speakers and upload them to cloud storage where they can be shared.
- Blog post created with comments about meeting and a link to video and slides
- Member access through the club web site

Classes

- Video streamed to YouTube directly.
- Link sent to instructor at the conclusion of class.
- If they choose, instructors send an email to class participants with a link to video and slides after class. Some may choose to only send a link to slides. Slides are stored in their personal Google or Microsoft account.
- Videos are placed in AV account on YouTube as unlisted and can't be searched for or seen without a link.
- Access limited to instructor, students, anyone a student sends a link to, and AV team.

Website and Blogs

- Public
- Access is available to anyone in the world

Retention of all Video Recordings

- Limited to current and previous two calendar years
- The A/V Team will remove videos older than two years

New Business

- April - Release of the yearly Club Survey. The 2024 survey has been revised by Maureen Kilcoyne & Mark Davis. Carol Malcolm did the editing. It is ready to be released.
<https://forms.gle/k7DR2GS2j3GdbKtG7> Bonnie is waiting for the release date and closing date to finish her graphics for the announcement. As in the past, Mark is suggesting that we randomly select four members to receive an electronic Amazon \$25 gift card.

Set release and closure dates of survey - Release April 6. Close April 13.

Vote on whether we select Amazon gift card winners

- The Computer Club is scheduled for an audit by the Community Association on April 10 at 2:00 p.m., in the Kiawah River room in

Pinckney Hall. Brian, Tom and Sherry have been asked to attend. Clubs are audited every three years.

- Suggestion: show the Resources page on the website next to the General Meetings tab. In the survey, Mark will add a question asking if anyone wants to post their resource information and stating that resources may charge a fee and that the Computer Club is not liable.

Meeting Dates for 2025: Sherry

- General membership meetings will be in Pinckney Hall on 9/18, 10/16, and 11/20. The mini club fairs will be at 2:15 and the meetings at 2:30.
- Staff meetings reservations are for 1:00 in the Coosaw River Room in Hidden Cypress on 4/22, 5/27, 6/24, 7/22, 8/26, 9/23, 10/28, and 12/2. The room is available to us at 12:30. We'll decide whether we meet in June and July when the time is closer.

Our next Board meeting is on April 22, at 1:00 p.m., at the Hidden Cypress location.

A motion to adjourn the meeting was made by Brian Osgood and seconded by Tom Lovelidge. Approved by all.

The meeting adjourned at 2:20 p.m.

Respectfully submitted,

Kathleen Baine
Secretary