



SCHHCC STAFF/BOARD MEETING
September 24, 2024, at 1:00 p.m., Hidden Cypress

In attendance: Brian Osgood, Kathleen Baine, Mark Davis, Stuart Mace, Dennis Shea, Bill Altman, Jim Bowden, John Meeker, JoAnne Connell, Dianne McKinney

President's Remarks: Brian Osgood,
Hello and welcome to the September staff meeting.

Our September General Membership Meeting was last Thursday. Maureen Kilcoyne gave a good presentation on AI. I didn't do a head count, but it was well attended.

Secretary's Report: Kathleen Baine

We need a motion to approve the minutes of August 27, 2024. Motion made by Mark Davis; seconded by John Meeker. Approved by all.

Treasurer's Report: Tom Lovelidge
(published at the end of these minutes)

Social Committee: Diane McKinney

Gathering a committee for the December 7th Holiday Party. In early October, the committee will meet and a Save-the-Date notice will be sent.

SIG Reports

Apple: Noah Rosenstein/Toni Valenstein/Leslie Foster
No report.

Genealogy: Jim Bowden/Susan Dobbs
Our next Genealogy SIG meeting is on October 3rd via Zoom from our presenter, Mark Olsen, speaking on “What’s New in Family Tree Maker.” We have 150 brochures ready for Club Fair. Our Help Sessions continue on the 2nd and 4th Wednesdays, October 9th and 23rd this month from 6:30-8:30 p.m. Have three classes to teach this fall.

Computer Club Hour: Bill Altman
The CCH is returning on October 25th with a presentation on Cybersecurity by Ted Steinhauser. I sent out a reminder to the committee to make sure they have started scheduling the presentations for 2024-25.

The Computer sales event will happen in November, and Equipment swap in December.

Facebook: [SCHH Computers, Tablets, and Smart Phones](#)

Microsoft: Dennis Shea/Maureen Kilcoyne
Ted Steinhauser’s Safe & Secure Online SIG meeting presentation went well this September. We are looking for presenters for the last two 2024 meetings.

Skywatchers: Jerry Jeffrey
Next meeting November 12th. I may not be at the Staff Meeting due to doctor appointment.
At the October general meeting, Brian will ask for a volunteer to lead the group effective January 2025.

Monitors: Bertha Fudgen
No report.

Standing Committee Reports

Education: Mark Davis

Our Free Summer Class/Lecture Series was very successful! In July we offered 12 Classes/Lectures. In August we ended the month having offered nine Classes/Lectures. We served 174 members in July and 143 members in August for a total of 317 members attending classes this summer. Our average class size was 15 members.

Our Fall Semester begins on Tuesday, Oct. 1st. It will end by Friday, December 12th. At present, we have 16 classes offered during October. More classes may be added in the next week or two.

A Big Thank You to our volunteer instructors and behind the scenes volunteers that make the registration for these classes possible.

Facilities: Brian Osgood

Faronics has released a major version update to Deep Freeze product that we are using to not retain information on the computers in the club between users. We are in the process of rolling that out to the systems.

The monitor's system had started shutting down randomly. The power supply was shutting down, and has been replaced.

Membership: Stu Mace

On September 1, 2024, all Computer Club members received an email notifying them that membership renewals for 2025 were open. The email also extended the memberships of those who joined or renewed in August until December 31, 2025.

To ensure timely renewals, members will receive reminders at the beginning of October, November, and December. Additionally, they're encouraged to renew at the Club Fair on October 5th.

As of today, 841 individuals have renewed their memberships for 2025, bringing

the total membership to 3,403.

Programs: Bill Altman

The topics for 2024-25 have been identified and the committee members have been assigned to make sure the speakers are scheduled. October 17 - Jim Dodmead on Cybersecurity.

Publicity/Communication: Bonnie Potter/Mark Davis

Bonnie Potter is working on new graphics for a number of our committees and SIGs. She has also been instrumental in helping to develop our new website's graphic! Thank you Bonnie!

Website Review/Revise Report: Mark Davis

We have a committee that has been working behind the scenes developing an update Website for our club. The hope is to release it either the first week of January or the first week of September 2025. The later release would occur if all the working parts aren't in place by January. September would be the next least disruptive time for the release. We want to thank the club members that have volunteered to complete surveys used to refine the development of the new website.

Walk-in Help Program: Catherine Tracy

Volunteers are needed. Tom Lovelidge has agreed to take over duties of coordinating the Walk-in Help program.

We will not have walk-in help on Saturday October 5th, because the computer club room will be used with the Club Fair. Kathleen notified Catherine Tracy so she can update the Walk-in Help sign-up sheet.

Treasurer's Report

Treasurer's Report Details as of September 13, 2024

Our Checking Balance on September 13th was \$29,460. We have two certificates of deposit that amount to \$31,000, resulting in an adjusted cash balance of \$60,460.

Our opening cash balance for the year was \$35,193. Income for the year has been \$20,168, of which \$10,000 we purchased a certificate of deposit, resulting in

total funds available of \$45,361.00. For the period, we had General and Administrative expenses of \$4,426, Facility expenses of \$10,957 and SIG expenses of \$517, all totalling \$15,901. The resulting year-to-date register balance is \$29,460.

+ 2024 Treasurer's Monthly Report

Old Business

Election/Nomination Committee:

The following recommendations will to be presented at the October General Membership Meeting:

- President - Sherry Conrad
- Vice President - John Meeker
- Treasurer - Tom Lovelidge
- Secretary - Kathleen Baine
- Member-at-Large - JoAnne Connell
- Member-at Large - Bill Altman
- Past President - Brian Osgood (non-elected)

Brian will check to see what the process is for other nominations other than the people listed above.

Per our bylaws:

“The Nominating Committee shall present the proposed slate of officers at the club's general membership meeting during October of each year. Nominations may be made from the membership following the report from the Nominating Committee.”

Chartered Club Fair on October 5, 2024

We have registered for two tables. Unofficially, we have the usual tables in the corner.

The fair is scheduled from 10:00 a.m., until 1:00 p.m. Do we want to do one shift or two shorter shifts?

Stu can check on memberships in Pinckney, but we want to sign-up/renew memberships only in the classroom. We will need help from multiple monitors for this. We also need a monitor to check memberships at the monitor's desk, and another to act as a traffic cop directing people. Who will coordinate?

Bertha Fudgen and Sherry Conrad are coordinating the volunteers.

SIG leaders can probably converse easier at the facility.

Last year Mark sat out in front of the club. Worth repeating? Yes.

We'll want a stash of fliers on hand. Hand out at Pinckney?

Show a video in Pinckney of a class again?

We should all wear our name badges.

Volunteers at Pinckney will include Brian Osgood, Kathleen Baine, Dianne McKinney, and Bill Altman.

New Business

Since our last meeting, Dennis Shea has requested that his name be added as having attended the June 2024 meeting. We need to agree that he was or was not there. All agreed Dennis was *not* at the meeting. Dennis agreed. He had been ill and sent an email to Brian saying he was sorry he wasn't there.

With the potential hurricane forecast to pass by here Thursday afternoon, we may close the club depending on the forecast.

Motion to adjourn the meeting by John Meeker; second by Mark Davis. Approved by all.

The meeting adjourned at 1:34.

Our next Board meeting is on Tuesday October, on 27, 2024, at 1:00 p.m., at the **Lakehouse**.

Respectfully submitted

Kathleen Baine

Secretary